

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

September 15, 2026

Present: Dave MacDougall, Chairman; Evan Schneider, Treasurer; Dave Huestis, Secretary; Joe Stadelmeyer, Board Member; Michael Mooney, Director; Ryan Riper, Engineer; Andrea Macy, Comptroller

Absent: Scott Duffy, Vice Chairman; Dennis Feeney, Attorney at Law

Chairman MacDougall called the meeting to order at 4:02 p.m.

Approve Pending Minutes

Chairman MacDougall asked for a motion to approve the July 21, 2026 meeting minutes. Secretary Huestis offered the following resolution and moved its adoption:

RESOLUTION: #26-24

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the July 21, 2026 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Joe Stadelmeyer, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The August 2026 and September 2026 (#08 & #09) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for August is \$68,819.04 and \$300.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for September is \$73,902.08 and \$300.00 for the Capital Projects Fund.

Chairman MacDougall asked for a motion to approve the payment of the August 2026 and September 2026 (#08 & #09) abstracts. Treasurer Schneider offered the following resolution and moved its adoption:

RESOLUTION #26-25

NOW, THEREFORE, BE IT RESOLVED, to approve the payment of the August 2026 and September 2026 (#08 & #09) abstracts. The total for the Water & Sewer Fund for August is \$68,819.04 and \$300.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for September is \$73,902.08 and \$300.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Secretary Huestis, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$1,236.16 for July and a positive \$1,063.34 for August need to be approved by the Board.

Chairman MacDougall asked for a motion to approve the billing adjustments in the amount of a positive \$1,236.16 for July and a positive \$1,063.34 for August. Joe Stadelmeyer offered the following resolution and moved its adoption:

RESOLUTION #26-26

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$1,236.16 for July and a positive \$1,063.34 for August

The adoption of the foregoing resolution was seconded by Secretary Huestis, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve the following budget transfers:

- a. At the May 2026 Board Meeting, the Board approved the re-appropriation of the ending 2025 budget balance in Capital Project # 36 for the Edie Road Loop for \$138,266.62, when the appropriation should have occurred for the entire ending expenditure budget of \$296,046.65. The Board needs to approve the additional budgetary re-appropriation by increasing Contractual Expenses (a/c # 36-1440-5.00400) and Increasing Interfund transfers (a/c # 36-0000-4.05031) by \$157,780.03 and also increasing Interfund Transfers (a/c# 01-9900-5.09950) and Appropriated Fund Balance (a/c 01-0000-4.00599) in the Water Fund by \$157,780.03
- b. From Contingency (a/c #01-1990-5.00400) to Minor Equipment (a/c 01-8340-5.00415) for \$13,000
- c. From Contingency (a/c #01-1990-5.00400) to Contractual Services (a/c 01-8310-5.00400) for \$2,500

The Board needs to approve the following budget amendment:

- a. A budget amendment increasing the Sale of Meters (a/c #01-0000-4.02665) and increasing the Meter Expense account (a/c # 01-8340-5.00416) by \$35,000

Chairman MacDougall asked for a motion to approve the budget transfers and amendment per the Comptroller's Report. Secretary Huestis offered the following resolution and moved its adoption:

RESOLUTION #26-27

NOW, THEREFORE, BE IT RESOLVED, to approve the following budget transfers and budget amendment:

- a. A budget transfer increasing Contractual Expenses (a/c # 36-1440-5.00400) and Increasing Interfund transfers (a/c # 36-0000-4.05031) by \$157,780.03 and also increasing Interfund Transfers (a/c# 01-9900-5.09950) and Appropriated Fund Balance (a/c 01-0000-4.00599) in the Water Fund by \$157,780.03
- b. A budget transfer from Contingency (a/c #01-1990-5.00400) to Minor Equipment (a/c 01-8340-5.00415) for \$13,000
- c. A budget transfer from Contingency (a/c #01-1990-5.00400) to Contractual Services (a/c 01-8310-5.00400) for \$2,500
- d. A budget amendment increasing the Sale of Meters (a/c #01-0000-4.02665) and increasing the Meter Expense account (a/c # 01-8340-5.00416) by \$35,000

The adoption of the foregoing resolution was seconded by Joe Stadelmeyer, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Internal Financial Statements, Budget to Actual Expenditure Reports and PARIS Report

Internal Financial Statements and Budget to Actual Expenditure Reports for 1st and 2nd quarter 2026 and PARIS report will be emailed to the Board.

CD Renewals at Arrow Bank

The following 6-month Certificates of Deposit are maturing 10/13/26:

<u>CD #</u>	<u>CURRENT BALANCE</u>	<u>INTEREST RATE</u>	<u>ESTIMATED MATURITY</u>	<u>PURPOSE</u>
xxx0546	\$3,900,000	3.25%	\$4,030,000	Replacement Reserve
xxx0541	\$225,000	3.25%	\$226,400	OPEB Water
xxx0544	\$4,100,000	3.25%	\$4,180,000	Unrestricted

Rates are expected to increase over the next several weeks. Once the new rates are received, the director and comptroller will determine the reinvestments of the CD balances funds.

CHAIRMAN'S REPORT

Chairman MacDougall's resignation will be effective 9/18/26 due to the residency requirement as he is moving out of the Town of Wilton.

DIRECTOR'S REPORT

Proposed Water District Extension Route 9

There is a proposed car wash going in on Maple Avenue across from the Maple Avenue Middle School. There is not currently a water line in this area. The closest water line is at the Dance Lab. Maple Avenue Middle School is currently on a well and the proposed car wash has renewed interest in extending the water line to service the school. The school does not have funding for off-site improvements. Both the school and the car wash have said they would connect if a water line was available, and there are some additional commercial properties that would possibly be interested in connecting as well.

Proposed Water District Extension- Davidson Drive to Waller Road

There is a small mobile home park on Northern Pines Rd between Waller Rd and Davidson Drive interested in water service. There is water available at the intersections of Davidson Drive and Waller Rd, but no water line between them along Northern Pines Rd. Concepts include a water district extension from Davidson Drive to the mobile home park vs. looping the system from Davidson Drive to Waller Rd. The mobile home park is owned by a company in California. They are looking for a local consultant to spearhead and go door to door to residences in the proposed district extension. They have been provided with some names of local engineering firms.

2027 Budget

Board members are requested for a budget committee to pre-review the draft 2027 budget. Secretary Huestis and Joe Stadelmeyer volunteered for the budget committee.

Accounting Software Update

Our previous accounting software is being eliminated by the provider. The provider's replacement product was much more expensive. A suitable alternative was found with a different company. The new accounting software has been loaded, and training will begin shortly in a 'sandbox' version of WWSA accounts. Due to the accounting systems changing mid-year, entries will be made into both systems through the end of the year, for clarity of the end of year reports and easing the 2026 to 2027 transition.

Payroll Service

The new accounting software's Payroll Module was quoted at approximately \$2000 per year. We can outsource payroll services to Paychex for similar fees.

Chairman MacDougall asked for a motion to approve a contract with Paychex to provide WWSA payroll services. Secretary Huestis offered the following resolution and moved its adoption:

RESOLUTION #26-28

NOW, THEREFORE, BE IT RESOLVED, to approve a contract with Paychex to provide WWSA payroll services.

The adoption of the foregoing resolution was seconded by Treasurer Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Railroad Crossing Update

Lansing Engineering has been asked to submit the railroad crossing plan with the proposed solution to use an 8-inch locking ductile iron pipe directionally drilled under the tracks, rather than using a plastic water line that would require running inside a fully welded steel carrier pipe under the railroad tracks. Using the ductile iron pipe would not only save the cost of the carrier pipe but also minimize the ground disturbance the larger carrier pipe would cause under the railroad tracks. One engineer at the railroad is responsible for reviewing the permits for the whole northeast. There's been no response yet.

New Truck Delivered

The new truck was delivered. The truck was budgeted for, and was obtained through the state contract. The list price was \$75,080. We received it for \$61,269, an 18% savings.

T-Mobile Contract Renewal

At the last Board Meeting, the board approved the new lease terms for T-Mobile and Verizon antennas on the water tower, to extend the leases with the same terms as previous. When they sent the amendment to the contract, Verizon had submitted the new term's math correctly to extend out from the current terms, but T-Mobile's calculations were off for what their future payments would be. An email was sent to the attorney handling it with a spreadsheet outlining the history of past payments to correct.

Chairman MacDougall asked for a motion to approve the revised lease terms for T-Mobile and authorize the new Chairman or acting Chairman to sign the contract. Secretary Huestis offered the following resolution and moved its adoption:

RESOLUTION #26-29

NOW, THEREFORE, BE IT RESOLVED, to approve the revised lease terms for T-Mobile and authorize the new Chairman or acting Chairman to sign the contract

The adoption of the foregoing resolution was seconded by Treasurer Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Dish Network Foreclosure Notice

Notices regarding Dish Wireless foreclosure proceedings have been received by mail. Their equipment remains on the water tower. WWSA attorney sent a letter that they are not in conformance with the existing lease. No response was received.

Farone Lawsuit and Proposed Legislation

The judge has not acted on the lawsuit positively or negatively yet. There is nothing shown on the electronic filing system that any objection or issues have been brought on the case.

Internet Meter Reading System Update

No new information to report.

Online and Auto Bill Pay Update

No major issues with online and Auto Bill Pay.

Water Main Break

On Sunday night, there was a water main break in the Kings Mills neighborhood. The break was a longitudinal split 20 feet in length. One cul-de-sac street was without water overnight. Repair was completed by midday on Monday.

Saratoga County IDA Northway Crossing Project

The Saratoga County IDA is going to pay for water and sewer lines to cross the Northway just south of the on/off ramp at Exit 16 to promote industrial development in the area. The plans are complete and have been submitted to all the outside agencies (DEC, DOH, Sewer District). The IDA has allocated a budget to cover the installation costs. It is expected to bid Fall 2026 and construction to begin Spring 2027.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:54 p.m. on a motion by Chairman MacDougall and seconded by Treasurer Schneider, Chairman MacDougall adjourned the meeting with all in favor.